

MEETING OF THE QUOGUE UFSD BOARD OF EDUCATION

TUESDAY, NOVEMBER 14, 2023

QUOGUE SCHOOL LIBRARY

7:15 PM

MINUTES

BOE Members Present: Mr. Steve Failla, Mr. Paul Bass, Mr. Jock McLean, Ms. Deborah Disston

Others Present: Mr. Jeffrey Ryvicker, Superintendent of Schools, Ms. Jenine Oudeans, District Clerk

Call to Order: 7:15 PM

PLEDGE OF ALLEGIANCE

1. APPROVAL OF MINUTES

On Motion of Trustee Disston, seconded by Vice President Bass, carried 4-0;

- a. BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the minutes of the Regular Meeting of the Board of Education on Tuesday, October 10, 2023.

2. BOARD/ADMINISTRATIVE

On Motion on of Trustee Mclean, seconded by Trustee Disston, carried 4-0;

- a. Audit Report and Management Letter

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the District's Audit Report and Management Letter as prepared by R.S. Abrams & Co., LLP. dated November 14, 2023.

On Motion of Vice President Bass, seconded by Trustee Disston, carried 4-0;

- b. Education Services Contract between Quogue UFSD and Remsenburg-Speonk UFSD

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the Education Services Contract between the Quogue UFSD and Remsenburg-Speonk UFSD for the 2023 - 2024 school year dated November 14, 2023, and authorizes the Board President and Superintendent to sign the agreement.

On Motion of Trustee Disston, seconded by Vice President Bass, carried 4-0;

- c. Playground Renovation Project: Award of Contract to Turf Tek USA

WHEREAS, the Quogue UFSD went out for public bid on October 16, 2023 for the Playground Renovation Project; and

WHEREAS, five (5) bids were submitted to the Quogue UFSD; and

WHEREAS the bids were opened and read aloud on November 2, 2023; and

WHEREAS, the Quogue UFSD has determined that the bid submitted by Turf Tek USA in the amount of \$476,000 constitutes the lowest responsible bidder and, therefore, has determined to award such bid to Turf Tek.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quogue UFSD hereby awards the contract for the Playground Renovation Project at the Quogue School, 10 Edgewood Road, Quogue, NY 11959, to Turf Tek USA as the lowest responsible bidder at an amount of \$476,000, in accordance with Base Bid No. GC-1: General Construction.

3. FINANCE & OPERATIONS

On Motion of Trustee Disston, seconded by Vice President Bass, carried 4-0;

a. Financial Reports

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the following financial reports as presented:

- 1) Bill Schedule Warrant A-7, A-8, H-3, for the period ended October 31, 2023
- 2) Monthly Treasurer's Reports – October, 2023
- 3) Budget Appropriation Status Report for period ended October 31, 2023
- 4) Revenue Status Report for period ended October 31, 2023

4. STUDENT MATTERS

On Motion of Trustee Disston, seconded by Vice President Bass, carried 4-0;

a. Student Enrollment Report

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the student enrollment report as of Friday, November 10, 2023, as presented.

5. PERSONNEL MATTERS

On Motion of Vice President Bass, Trustee Disston, carried 4-0;

a. Leave of Absence - Mr. Duca

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves Mr. Duca's request for a leave of absence beginning on or about December 19, 2023 and ending on or about February 16, 2024 in accordance with Paragraph 4(c) of the Collective Bargaining Agreement between the Quogue UFSD Board of Education and the Quogue Teachers' Association.

BE IT FURTHER RESOLVED, that the Board of Education of the Quogue UFSD hereby approves Mr. Duca's request to use his accumulated sick days during this leave of absence.

On Motion of Trustee Disston, seconded by Trustee McLean, carried 4-0;

b. Teaching Assistant Appointment - Ms. Bari Ann DeBenedette

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby appoints Ms. Bari Ann DeBenedette, who holds a NYS Permanent Teaching Certificate Grades in Pre Kindergarten, Kindergarten and Grades N-6 and a NYS Professional Teaching Certificate Students with Disabilities Grades 1-6, to serve as a Teaching Assistant, whose service shall be in the teaching assistant tenure

area for a probationary term that shall commence on November 1, 2023 and expire on November 1, 2027, at an annual salary of \$24,705.

On Motion of Vice President Bass, seconded by Trustee Disston, 4-0;

c. 0.4 FTE Library Media Specialist Appointment - Ms. Cassandra Slavik

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby appoints Ms. Cassandra Slavik, who holds a NYS Initial Teaching Certificate Library Media Specialist Grades K-12, to serve as a 0.4 FTE Library Media Specialist, effective November 6, 2023, at an annual salary of 0.4 of \$65,295 pursuant to Step 1, Column MA of the collective bargaining agreement with the Quogue Teachers' Association and the Quogue UFSD Board of Education.

6. SUPERINTENDENT'S REPORT

7. OPEN TIME

The purpose of "Open Time" is to permit any person in attendance to address the Board of Education regarding any matter concerning the school district.

8. EXECUTIVE SESSION

On Motion of Trustee McLean, seconded by Trustee Disston, carried 4-0;

- a. Recess to Executive session at **8:30 PM** for discussion involving the employment of a particular person or persons.

9. OUT OF EXECUTIVE SESSION

On Motion of Trustee McLean, seconded by Vice President Bass, carried 4-0;

- a. Out of Executive session at **9:10 PM**

10. Appointment Per Diem Interim School Business Administrator

On Motion of Trustee McLean, seconded by Trustee Disston, carried 4-0;

- a. BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the Per Diem Interim School Business Administrator Agreement between the Quogue UFSD and Mr. Matthew Neuschwender dated November 14, 2023.

11. ADJOURNMENT

On Motion of Trustee McLean, seconded by Vice President Bass, carried 4-0;

Meeting adjourned at **9:11 PM**.

AFFIRMATION: I Jenine P. Oudeans, District Clerk of the Quogue Union Free School District, do hereby affirm that the minutes of this meeting are true and accurate statements of the proceedings.

Dated: December 1, 2023



Jenine P. Oudeans, District Clerk