

# MEETING OF THE QUOGUE UFSD BOARD OF EDUCATION

TUESDAY, APRIL 16, 2024  
QUOGUE SCHOOL LIBRARY  
7:15 PM

## MINUTES

**BOE Members Present:** Mr. Steve Failla, Mr. Paul Bass, Mr. Malcolm McLean, Ms. Deborah Disston and Mr. Gabriel Kochmer

**Others Present:** Mr. Jeffrey Ryvicker, Superintendent of Schools, Ms. Jenine Oudeans, District Clerk

**Call to Order:** 7:15 PM

## PLEDGE OF ALLEGIANCE

### 1. APPROVAL OF MINUTES

On Motion of Trustee McLean, seconded by Vice President Bass, carried 5-0;

- a. BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the minutes of the Meeting of the Board of Education held on Tuesday, March 12, 2024.

### 2. BOARD/ADMINISTRATIVE

On Motion of Trustee Disston, seconded by Trustee Kochmer, carried 5-0;

- a. Legal Notice for the May 21, 2024, School Budget Vote and Election

BE IT RESOLVED, that the Board of Education of the Quogue Union Free School District hereby approves the legal notice for the May 21, 2024, School Budget Vote and Board Election.

On Motion of Trustee Disston, seconded by Trustee Kochmer, carried 5-0;

- b. Retirement Contribution Reserve - Appropriation for 2024-2025 Budget

BE IT RESOLVED, that the Board of Education of the Quogue Union Free School District hereby authorizes the following expenditures from the Retirement Reserve Fund for the purpose of financing retirement contributions to the Teachers Retirement System (TRS) and the Employee Retirement System during the 2024-2025 school year.

Retirement Contribution Reserve Fund	AMOUNT
TRS Reserve	\$300,000
ERS Reserve	\$74,920
<b>Total</b>	<b>\$374,920</b>

On Motion of Trustee Disston, seconded by Trustee Kochmer, carried 5-0;

c. 2024-2025 Budget

BE IT RESOLVED, the Board of Education of the Quogue UFSD hereby adopts the proposed 2024-2025 budget in the amount of \$10,475,781 and authorizes the Superintendent to certify and submit the property tax report card to the New York State Education Department.

On Motion of Vice President Bass, seconded by Trustee Kochmer, carried 5-0;

d. School Budget Vote and Election - Appointment of Election Workers

BE IT RESOLVED, that the Board of Education of the Quogue Union Free School District hereby appoints the following election workers for the Special District Meeting on May 21, 2024.

Christine Donato Chief Election Inspector	\$17.50/hr
Jenine Oudeans	
Kerri Garfen	\$16.00/hr
Ann Marie Sitzmann	\$16.00/hr
Katherine Paling	\$16.00/hr
Tracy Macrone	\$16.00/hr

On Motion of Trustee Disston, seconded by Trustee McLean, carried 5-0;

e. ESBOCES 2024-2025 Administrative Budget

BE IT RESOLVED, that the Board of Education of the Quogue Union Free School District hereby approves the ESBOCES 2024-2025 Administrative Budget.

On Motion of Trustee Disston, seconded by Trustee Kochmer, carried 5-0;

f. ESBOCES Board of Education Vote

BE IT RESOLVED, that the Board of Education of the Quogue Union Free School District hereby casts one vote for six (6) of the seven (7) candidates running for the Eastern Suffolk BOCES Board of Education listed below:

- |                     |                          |
|---------------------|--------------------------|
| Arlene Barresi      | Middle Country CSD       |
| Angelo Cassarino    | William Floyd UFSD       |
| Kelli Anne Jennings | Patchogue-Medford UFSD   |
| Joseph LoSchiavo    | Patchogue-Medford CSD    |
| James F. McKenna    | Southampton UFSD         |
| Brian O. Mealy      | Mattituck-Cutchogue UFSD |
| Robert P. Sweeney   | Mount Sinai UFSD         |

On Motion of Trustee Kochmer, seconded by Vice President Bass, carried 5-0;

g. Joint Request for Proposal for Special Education Services

WHEREAS, under the provisions of § 119-o of the General Municipal Law, school districts have the power to enter into agreements among themselves to do jointly all that which they are empowered to do individually; and

WHEREAS, § 119-o of the General Municipal Law permits school districts to jointly purchase goods and services by cooperatively preparing specifications, advertising for and opening bids, and awarding contracts; and

WHEREAS, the Board of Education of the Quogue Union Free School District ("District") has determined that it would be beneficial for the District to join an RFP for the procurement of special education and related service providers with the Board of Education of the Westhampton Beach Union Free School District and the East Quogue Union Free School District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Quogue Union Free School District hereby authorizes the President of the Board of Education and the School Business Administrator to join an RFP for the procurement of special education and related service providers hosted by the Westhampton Beach Union Free School District and thereby enter into contract(s) with successful proposers for special education services as set forth in the Specifications.

On Motion of Vice President Bass, seconded by Trustee Disston, carried 5-0;

h. BOE Policy 5321 - Issuance and Use of Credit Cards

Be It Resolved that the Board of Education of the Quogue UFSD hereby suspends policy #8000-2, which contemplates multiple readings of policies prior to adoption and, in order to ensure appropriate policies and procedures are in place in a timely manner concerning the use of credit cards at the District, hereby adopts Board Policy 5321 entitled "Issuance and Use of Credit Cards," as well as it implementing regulation, the Credit Card Receipt Submittal Form, and Credit Card Acknowledgement Form, effective immediately and without the requirement of any further readings.

On Motion of Trustee Disston, seconded by Trustee Kochmer, carried 5-0;

i. ESBOCES Joint Municipal Cooperative Bidding Contracts

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the use of the below-listed contracts from the ESBOCES Joint Municipal Cooperative Bidding Program for 2023-2024 school year.

1. **Bid #2023-004-0216** Arts and Craft Supplies, contract term is from May 1, 2023 to April 30, 2024.
2. **Bid #2023-101-0404** Stationary Supplies, Furniture, and Equipment contract term is from January 1, 2024 through December 31, 2024.
3. **Bid #2023-001-0316** General Office Supplies, contract term is from May 1, 2023 through April 30, 2024
4. **Bid #2024-006-1019/1121R** Physical Education/Athletic/First Aid Supplies. Contract term for bid ending in 1019 is from January 1 2024 through December 31, 2024. Contract term for bid ending in 1121R is from February 1, 2024 through December 31, 2024.

On Motion of Trustee McLean, seconded by Trustee Kochmer, carried 5-0;

j. ESBOCES Joint Municipal Cooperative Bidding Program

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the attached resolution to participate in the ESBOCES Joint Municipal Cooperative Bidding Program as submitted by ESBOCES and authorizes the Board of Education President to sign said resolution as required by ESBOCES.

**3. FINANCE & OPERATIONS**

On Motion of Trustee Kochmer, seconded by Trustee Disston, carried 5-0;

a. Financial Reports

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the following financial reports as presented:

1. Bill Schedule Warrant A-17, A-18, F-7, H-8, C-1, for the period ended March 31, 2024
2. Monthly Treasurer's Reports – March 31, 2024
3. Budget Appropriation Status Report for period ended March 31, 2024
4. Revenue Status Report for period ended March 31, 2024

**4. STUDENT MATTERS**

On Motion of Vice President Bass, seconded by Trustee Kochmer, carried 5-0;

a. Student Enrollment Report

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the student enrollment report as of Friday, April 12, 2024, as presented.

On Motion of Trustee Disston, seconded by Vice President Bass, carried 5-0;

b. Recommendations of the CSE

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the recommendations of the Committees on Special Education for Student(s) with the following non-identifying numbers and authorizes the Superintendent to arrange for the appropriate services. 10542, 511

**5. SUPERINTENDENT'S REPORT**

**6. OPEN TIME**

The purpose of "Open Time" is to permit any person in attendance to address the Board of Education regarding any matter concerning the school district.

**7. EXECUTIVE SESSION**

On Motion of Trustee McLean, seconded by Trustee Kochmer, carried 5-0;

Recess to Executive session at **8:08 PM** to discuss the education of a specific student or students.


**8. ADJOURNMENT**

On Motion of Vice President Bass, seconded by Trustee Kochmer, carried 5-0;

Meeting adjourned at **8:35 P.M.**

AFFIRMATION: I Jenine P. Oudeans, District Clerk of the Quogue Union Free School District, do hereby affirm that the minutes of this meeting are true and accurate statements of the proceedings.

Dated: April 16, 2024

  
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Jenine P. Oudeans, District Clerk